**SELECTBOARD MEETING MINUTES**

**Monday June 21, 2021**

**4:30 PM**

**Executive Session 1 MRSA § 405(6) (A) Personnel Matter**

**5:00PM**

**Age Friendly Communities of Lower Kennebec**

**Presentation of aging in Woolwich**

Ruth Lawson-Stopps from Age Friendly Communities, discussed with the Board the outcome of the age friendly survey that was sent out to residents in Woolwich, Arrowsic, Bath, Georgetown, Phippsburg and West Bath in 2019. The presentation discussed ideas and resolutions to come together to address the livability of our area for individuals of all ages.

**Immediately Following**

**Regular Selectboard Meeting**

**At Woolwich Municipal Building**

**ATTENDANCE:** David King, Allen Greene, Jason Shaw, Allison Hepler, and Dale Chadbourne.

**PLEDGE OF ALLEGIANCE:** Prior to the beginning of the regular meeting Town Administrator, Kim Dalton led the audience in the Pledge of Allegiance to the flag of our country.

**APPROVAL OF MINUTES:** It was moved, seconded and voted unanimously to approve the June 6, 2021 minutes as written.

**SELECTBOARD COMMENTS:**

**Allison Hepler**: Allison reported about events from the legislature, they have been working on the state budget and was happy to state that Revenue Sharing will increase 5% by 2023. 55% will be going to education. Allison also commented that the accessory building bill trying to pass in the legislature will need some amendments. If not, this would allow every town to add an extra house onto their property regardless of lot size. With many residents on private wells and septic systems, this bill would adversely affect most properties.

**Jason Shaw**: Jason said he had received an email from Phil Di Vece letting Jason know he is no longer with the Wiscasset Newspaper. Phil has been a longtime friend and will be missed at the Select Board meetings. The Board would like to send a thank you card to Phil for all of his work with the Town of Woolwich.

**Allen Greene:** None

**Dale Chadbourne:** Dale discussed the CMP streetlights, which Dale drove around town and tried to determine the location of all the streetlights that CMP says we have. Dale said some of the placements of the streetlights do not make sense and wondered if meeting with CMP to discuss locations and placements would be beneficial. Kim will contact CMP and schedule a meeting.

**David King:** David asked the Select Board if the Board should write a letter to the newspaper editor in regards to the CMP power grid and how CMP is one of the largest tax payers in Woolwich. The Town would lose quite a bit of revenue if CMP ends up going out of state. The Select Board suggested that David could personally write the editor instead of it coming directly from the Select Board.

**PUBLIC COMMENTS**: Owners of the Montsweag Flea Market came to discuss the parking issue at the Flea Market. They feel it is the Town’s responsibility to put signage up for parking issues. The Select Board raised questions in regard to having an attendant direct traffic and felt that this is the Flea Market’s responsibility to put signage up directing traffic to secondary parking areas.

**ROAD COMMISSIONER’S REPORT:** Jack stated that the department was keeping up on normal maintenance and also to discuss the newly budgeted local unpaved road maintenance account. Jack feels the need to formulate a plan on maintaining and repairing these roads.

**CODE ENFORCEMENT OFFICER’S REPORT:** Bruce stated since the last meeting, he has issued 7 building permits which includes two new homes, with the remainder being additions to the properties. He has issued 7 plumbing permits with 6 sub service and 1 internal plumbing. Bruce also said he has not heard back from the town attorney in regards to the meeting they had last week. Bruce also said the Pinkham property on Mountain Road was in violation and will be sending a notice.

**EMS CHIEF’S REPORT:** Brian stated since the last meeting there have been a total of 9 calls with 10 patients. 6 transports and 4 non transports with 5 going to Mid Coast. Brian also presented to the Board a request to go with a new billing company. Ambulance medical billing is a company out of Kentucky with a local company in Boston. The Select Board voted with all in favor to approve once Brian received references on the company.

**FIRE CHIEF’S REPORT:** Mike stated that since the last meeting there were a total of 5 calls with 2 motor vehicle crashes, 2 brush fires and one Rollover on Route One.

**OLD BUSINESS:** Town Administrator, Kim Dalton asked the Select Board about the decision of organization of the Board. After a brief discussion, it was voted on unanimously to continue with the assignment of the Board until further notice.

**NEW BUSINESS:**

a: Marla Davis: Health Insurance Resolution: Marla Davis discussed with the Select Board whether they would like to join other Towns in passing a resolution for equitable health care for all Maine residents. Marla would like to work with a Select Board member to create such a resolution. David King stated that since they are not the legislative body of the town, they would need the approval of the townspeople. David suggested getting a non-binding ballot together for the November ballot. Allison agreed to work with Marla to create a suitable resolution.

b: CMP Pole Permit Application: There was a motion to sign by Dale, seconded by Jason with all in favor.

c: Auditor Engagement Letter: There was a motion to sign the engagement letter for the auditors which was moved by Dale, seconded by Jason, with all in favor.

d: KeyBank: Town Administrator, Kim Dalton discussed with the Select Board the Fire Departments Key Bank credit card which was discovered to be in the personal name of Lynette Eastman who was the prior Town Administrator. After discussion with the Board, Lynette has closed this account, Kim Dalton with the Select Boards approval will apply for a new card on behalf of the Town of Woolwich, with Brian Carlton and Mike Demers being authorized users of the cards.

e: Other: FB Environmental Contract: Yearly agreement with FB Environmental to monitor and sample testing of the landfill. There was a motion which Jason so moved, seconded by Allison with all in favor.

f: Other: Boothbay Surveyors: There was contract submitted by Boothbay Surveyors to survey the property on George Wright Road owned by the Town. There was a motion which was so moved by Jason, seconded by Allison with all in favor.

g: Other: Allison discussed with the Select Board the meeting dates for Select Board meetings, changing from Mondays to Wednesdays. Allison stated it is too late for her to change her work schedule to accommodate the request.

Meeting adjourned at 7:43 PM

Respectfully Submitted,

Kim Dalton

Town Administrator

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

cc: Selectboard/Staff